Audition Procedure and Recording Instructions
Colorado All-State Jazz Band

Eligibility requirements: Band directors must be members of CMEA and CBA. Students must be a member of their school's jazz band (or band/orchestra program if no jazz band exists). Students in grades 9-12 may audition.

"Set B" music and info for the 2024-2025 audition is at:
https://www.coloradobandmasters.org/jazz-band

To register, pay, upload auditions, go to: https://casjb.virtualaudition.cloud
Opens October 8, 2024

Band Directors:

1. **Band Directors** must register themselves and school first at **https://casjb.virtualaudition.cloud** before students can register. Join or renew memberships to CMEA and CBA prior to registration. Directors must wait for the website admin to verify CBA and CMEA membership before students can register. Note: directors will need to register separately from All State Band or Orchestra because it is a different audition website. Directors, please take care of this step well before the audition deadline of November 15 at 5:00pm.

Students:

2. Once the band director is verified, **students** register separately at **https://casjb.virtualaudition.cloud**.

Band Directors:

3. All payments for auditions and audition uploads will be done through the director. After students register, the director is responsible for payment and uploading student audition files by logging in and following the instructions to upload student files. Credit card payment ($25 per auditioning instrument) is made by the director - mail-in payment is not accepted. A receipt will be generated and emailed to the director after payment is made. *Make sure to click the green upload button for each audition file, otherwise the audition files will only be in preview mode.*

> **Note:** Students may audition on more than one instrument. Lead trumpet/trombone are automatically auditioning for section instruments (bass trombone is a separate audition). Each saxophone is a separate audition. A $25 audition fee is required for each instrument. Make sure files are labeled correctly.

Recording, Naming Files, Uploading:

1. New this year: all auditions will be video**.** Recordings must be uploaded in .mp4 format (not .mov, etc.), recorded live with no editing. Each component (scales, etudes, improv) may be recorded separately, then combined into one mp4 file. The video should show all of you and your instrument with both embouchure and finger technique for winds, and appropriate hand/stick technique for rhythm section. Speaking, audible metronomes, or nice graphics/titles are not needed. Students and directors are responsible for checking recordings. Auditions should be in *one mp4 file*. You can convert formats and combine your videos into one mp4 file with software such as the free QuickTime, VLMC, or HandBrake. Your file should be no more than 512 MB in size. It will take some time to upload, so plan accordingly with the due date and time. Your school internet upload speed will likely be faster than your home speed.

2. Name the audition file in a way that it includes the student's first and last name and instrument such as FirstnameLastnameInstrument. For example: JohnWilliamsBassTrombone.mp4. This ensures an administrator can easily find the file if there is a problem. Judges will not see the student name, just the audition file.

3. All auditions must be uploaded by the band director to **https://casjb.virtualaudition.cloud** by November 15 at 5:00pm.

Due Dates (put these in your calendars):

November 15, 2024 <u>by 5:00pm</u>
    "Set B" audition files must be uploaded to **https://casjb.virtualaudition.cloud**

December 2, 2024
    Audition results will be emailed to auditioning students, parents, and directors and posted on the CBA website.

December 9, 2024
    Students who cannot accept a position must notify their director who in turn must notify Kevin Whitelaw at colorado.allstatejazz@gmail.com.

December 13, 2024
    Each student accepting their selection to perform in the All-State Jazz Bands must have the confirmation letter, medical form, and the $50.00 participation fee to Kevin Whitelaw, otherwise an alternate will be notified for participation.

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All-State Jazz Band materials and information may be obtained from:
https://www.coloradobandmasters.org/jazz-band

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Audition checklist:
___ Downloaded audition music and information

___ Practiced and recorded auditions

___ Saved recordings in one high-quality mp4 video file

___ Checked audition recording for functionality

___ Director registered first to allow auditioning students to register: **https://casjb.virtualaudition.cloud**

___ $25 per audition was paid by director

___ Uploaded student audition file(s) to audition website by November 15 by 5:00pm